

# ATLAS

## LAW OFFICE

(ATLAS HUKUK BÜROSU-AHB)

### APPLICATION FORM regarding DATA PROTECTION REQUESTS

Prepared in accordance with the guidelines of the KVKK (Turkish Data Protection Act)

#### • Application Procedure

Type of Application	Address	Notes regarding the Application
Personal Application ► The applicant must personally appear with an identification card. ► In case of representation, a notarized power of attorney is required according to Turkish law.	Levent, Aytar Caddesi Dilek Apt. No:28 D:12 34340 Beşiktaş İstanbul TURKIYE	Please write "Data protection request" on the envelope.
Delivery via a Notary Public in Türkiye	Levent, Aytar Caddesi Dilek Apt. No:28 D:12 34340 Beşiktaş İstanbul TURKIYE	Please write "Data protection request" on the envelope for delivery.
Application via Registered E-Mail (KEP)	bilgi@atlas.legal	Please write "Data protection request" in the subject line of the email

#### • Applicant's Contact Information

First Name & Last Name:

T.C. Identification Number (or TR-Passport Number):

Phone Number:

E-mail:

Mailing Address:



• Please check the corresponding field (✓) according to your preference.

Request Nr.	Request	Legal Basis	Check Your Preference
1	I would like to know if the law firm AHB processes personal data about me.	Art. 11/1-a KVKK	
2	If AHB processes personal data about me, I would like to be informed about this data processing.	Art. 11/1-b KVKK	
3	If AHB processes personal data about me, I would like to know the purpose of the relevant data processing and whether they are processed accordingly.	Art. 11/1-c KVKK	
4	If AHB transfers my personal data to third parties in Turkey or abroad, I would like to be informed about the identity of these third parties.	Art. 11/1-ç KVKK	
5	AHB processes incomplete or incorrect personal data about me. I would like them to be corrected.	Art. 11/1-d KVKK	
6	I would like my correction request to be forwarded to third parties to whom my personal data has been transferred.	Art. 11/1-f KVKK	
7	Due to the termination of the reasons requiring the processing of my personal data, I would like the corresponding data to be: <b>a)</b> Deleted <b>b)</b> Destroyed	Art. 11/1-e KVKK	
8	I would like my deletion request or destruction request to also be carried out with third parties to whom my personal data has been transferred, and my corresponding data to be: <b>a)</b> Deleted <b>b)</b> Destroyed	Art. 11/1-f KVKK	
9	I assume that my personal data, which has been solely analyzed by automated systems of the law firm AHB, has been evaluated against my interests. I object to this result.	Art. 11/1-g KVKK	
10	I have suffered damage due to the unlawful processing of my personal data. I demand compensation for the damage.	Art. 11/1-ğ KVKK	

• How would you like to be informed about the response to your request?

Please send your response to my mailing address.	Please send your response to my e-mail address.	I would like to personally pick up the written response. (If this is to be done by an authorized person, a power of attorney or an authorization certificate must be provided.)
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I hereby request that my aforementioned request be processed in accordance with my aforementioned preferences and evaluated in accordance with Article 13 of the KVKK. I hereby confirm and certify that the information and documents provided by me are accurate and belong to me personally (Date:    /    /202    ).

I have noticed the Atlas Law Office Privacy Policy.  
(mandatory statement under Turkish law)

Name - Signature